

Stated Annual Meeting

17th March 2019 Shettleston. On Sunday 17th March 2019, the Stated Annual Meeting of the Congregation of Sandyhills Church was held in the Sanctuary at 12.00 noon. The Rev Norman Afrin opened the meeting with devotions and a prayer. The Chairman read the Edict and confirmed that this had been read in Church on the 3rd March and 11th March 2019. **A signed copy of the Edict is held with this minute.** Other than the accounts which would be covered today, the other reports previously included in the SAM i.e. Kirk Session, Fabric, Landscaping, Safeguarding, Audio Visual and Website, are all posted on the Church website, and spare printed copies are in the vestibule for anyone who does not have access to the internet.

Apologies for absence were intimated on behalf of Mrs Anne McQuillan. The Sederunt sheet showed 54 attendees. 23 Session Members, 12 Board Members, and 19 other members of the Congregation.

Minutes The minutes of the 2017 Stated Annual Meeting having been distributed with the Annual Statement of Accounts, were approved. Proposed by Mrs M Sharp and seconded by Mr C Hosie. The meeting agreed.

Finance Report - The Treasurer, Mr Tony Amalraj gave the financial report for the year ended 2018. Good afternoon. I would like to first thank the Lord for guiding me through yet another year as the treasurer of our Church. I would like to take this opportunity to thank the finance team, Margaret & Ian Boyd, Margaret & Bill Crawford, Liz McKinnon, Liz Milne, Mary Lindsay and Carol-Anne Frame. It would not be possible for me to do this job without the help and support I get from my team. They do all the challenging task and let me do the easy bit, right from counting the offerings on a Sunday after Church and depositing the money in the bank during the week to maintaining the WFO envelopes, signing new members for Gift Aids and raising the claims for the same with HMRC. I would also like to thank Fran Laurie our book- keeper who does all the entries on a regular basis into the accounting system in our office computer which allows me to generate the accounts to present to the board as and when required. **Moving on to our Accounts**, the Trustees Annual Report is shown on *pages 2 & 3* and the Independent Examiners Report is shown on page 4 of the **Receipts and Payments Accounts** for the year ended 31 December 2018. *page 5* shows the total receipts which is £80,197 and our payments accounted for £107,611. This is analysed between **Unrestricted Funds & Restricted Funds**. This shows that we spent more during the year than we received, to the tune of £27,415. Compared to last year our deficit this year has come down by £24,543. **The Statement of Balances** is shown on *page 6*. We started the year with a balance of £150,080 and at the end of the year 2018 we close the accounts with a balance of £122,666 which is the difference between the opening balance and the **Deficit of Receipts** over Payments [£27,415]. We had a loss of £995 on

the Endowment investments [Investments held in Edinburgh, C of S Growth Fund], this is shown under 'Investments at market value – Miss Hays Bequest'. The assets as shown is the value of the Manse and the office equipment (Only the most recent ones are provided here as the rest are purchased a good while ago and considering the depreciation there is no need to give their details). **Page 7**, I would like to talk about the '**Movement in Funds**' just to show the £20,000 we had to withdraw during the year from the Skipton savings account into the current account to be used for the Manse refurbishment expenses. The money was taken out of miss Jean Dallas Fund and moved into Fabric Fund; you can see it shown under the Transfers column. The money spent on the refurbishment work in Manse is taken out of Fabric fund which is shown under payments. **Pages 8, 9 and 10** shows the notes detailing the accounts provided in **pages 5 and 6**. **Page 9** shows the remuneration paid to trustee and a note about Minister's stipend. It also shows the details about the Investments held with 121. The Loss incurred is due to the sudden fall in the Investment market at the end of the year which is now recovering back. 121 mentioned that this is the first time in almost a decade the market has become bearish. **Page 10** details the split of **Assets (Manse & Office equipment)**, Depreciation is calculated at 25% on the cost of the equipment for the year. Last year when I presented the accounts, I had Church building also under Assets but during the audit by 121 it was pointed out the Church building comes under 121 and not us and was asked to remove it from our books. The last point is about the collections / payments we did for third parties during the year. I have added an additional page at the end that gives a detailed split of **Unrestricted Funds Income and Expenditure**. The income is split as money received from offerings which accounts to £55,639, tax recovered on gift aid is £11,518. Contributions from Organisations totalled £400 (This is £350 from the Guild and £50 from Men's breakfast club). Rental income of £5,406 was also received the split of which is detailed on that page for your reference. This has come down mainly due to Syrian church not using our premises. The **Unrestricted Fund Expenditure** totalled £105,797, the detailed split of which is shown on the same page. Ministries & Mission allocation is lesser last year compared to previous year due to the vacancy period. Locum salary covers the wages paid to Mr. John Nicolson. Manse refurbishment expenses is shown under Manse repairs though this is not the total money we spent on Manse since some of the bills were paid this year. Council tax is less due to Manse being vacant for major part of last year. The total expenditure compared to the previous year is increased by £24,833. This is mainly due to Locum Salary and the various repairs and maintenance done on Church and Manse. The difference between income and expenditure from unrestricted funds shows a deficit of £26,383.

I am happy to answer any questions you may have in the accounts explained. There were no questions and therefore the Financial Report was Proposed by

Mrs. May Stead and Seconded by Mrs. Sandra West.

Budget (2019): As previous years the numbers are either calculated to the nearest round number or something that we already know about (like Mission allocation and Presbytery dues). I have learnt a bit from the previous years and so rather than being optimistic and increasing the budgeted figures I have for a change kept it at a lower number to see if we are able to achieve this. You will see this in the numbers against the receipts. Under payments I have reduced the pulpit supply since this also covers the locum wages which we will not have to pay this year for obvious reason. I have left the fabric maintenance cost at a slightly higher number due to the ongoing repair works in the manse and also some money which is already paid at the beginning of this year by the time I did this budget. Other major expense you would notice in the budget is the Youth worker employment, I have allocated £45,000 which is the amount agreed with the board as Church's contribution. I am sure you would have seen this in the last couple of year's budgets too, but I have been informed by the Youth Worker team that it is looking positive and they might require this money this year. With this budget this year we will have a deficit of £62,121. I have given the number at the bottom of the page which reads without youth worker and that is £17, 121.

Any questions from the budget? There were no questions and therefore the Budget Report was Proposed by Mrs. Carol-Ann Frame and Seconded by Mr. Colin Hosie.

Election of Office Bearers

Five (5) members are due to retire this year and could be proposed for re-election. The Clerk informed us that these members are Mr Danny McQuillan, Mr Pat McGuire, Mrs Helen Torry, Mr Paul Glassford and Mrs Margaret Watson. The Clerk proposed that all are re-elected. Mr Paul Glassford stated that he wanted to retire. Also, Mr Danny McQuillan informed us that he would stay for a year. This was Proposed by the Clerk Mrs Martha Pollock and Seconded by Mr Alistair Mac Kenzie. The meeting agreed. There were no further proposals from the floor currently. This means there are now currently 18 Elected Board Members. Mr Mac Kenzie asked if any member who is not an attender and does nor contact the Board be contacted with a view of resigning from the Board. Mrs Helen Kerr asked if Board Members need to be Members of the Church. The Clerk will investigate this.

AOCB Mrs Sandra West wishes to retire from the Safeguarding Role. Mrs West has been committed to this role and has organised it very well. If anyone is interested, please contact Mrs West or me (Clerk) for further information. Mrs West will support the person to ease them into their new role.

Chairman's Remark - The Chairman, the Rev Norman Afrin explained that rather than give a list of thanks, where he may forget someone, he gives thanks to everyone. Thanks to the Board and everyone for your

Grace. Thanks Tony, the Treasurer, and the Finance Team for all the hard work that they accomplish. Thank you for the Manse. We are, as a family, so very blessed to be living in such a beautiful home. Thank you to Mr Danny McQuillan, Mr Bill Crawford and Mr Alec Watson for all your work in making the Manse such a special place. Thank you to my Communication Team who help me faithfully every week. Thanks to all for serving the Lord in this way. The Chairman then thanked the Lord for 'leading his family to this point. There have been lots of changes but in all that time the Lord has walked with us. The Lord is so evident in this place. Thank the Lord' The Chairman then closed the meeting by asking the meeting to stand and say Grace.

Date of Next Meeting There being no further business the date of the next Ordinary Board meeting was announced for Tuesday 16th April 2019.

Minister Mr. Norman Afrin

Clerk to the Board Mrs. Martha Pollock